



NIAGARA

REGIONAL POLICE SERVICE

REQUEST FOR RECORDS FROM INSURANCE DESK

REQUEST FOR:

- Incident Report (e.g. B&E, Fraud, Theft, Stolen Property, Property Damage- not caused by vehicle, Lost/Stolen Passport ID *International Only*) For Canadian Passports please visit *Passport Canada* (\$73.45 incl. HST)
- Officer's Notes (MVC Report Only) (\$56.50 each, incl. HST - Invoiced upon completion)
- Witness Statements (MVC Report Only) (\$56.50 each, incl. HST - Invoiced upon completion)

DETAILS:

APPLICANT'S FIRST NAME:

APPLICANT'S LAST NAME:

FULL MAILING ADDRESS (INCLUDING POSTAL CODE):

E-MAIL ADDRESS:

AGENCY CONTACT NAME: *(if applicable)*

PHONE NUMBER:

INCIDENT NUMBER (if known):

DATE OF INCIDENT:

LOCATION OF INCIDENT:

Signature: _____

For Office Use Only:

To be picked up at District #:	Ok to leave voicemail? (If needed): yes / no
Notify when report is ready for pickup: yes / no	Incident report to be mailed to above address: yes / no
I.D. verified and copy attached: yes	Paid: yes no Receipt #:
Clerk Name & Member #:	Comments: