



BY-LAW NO. 524-2024

**A BY-LAW TO PROVIDE FOR THE IMPOSITION
OF CHARGES FOR POLICE SERVICES**

(as amended by By-laws 268-2004, 278-2006, 280-2006, 287-2009, 288-2009, 296-2010, 302-2010, 303-2010, 304-2010, 308-2011, 329-2012, 347-2014, 353-2014, 359-2016, 371-2017, 388-2020, 389-2021, 398-2022 and 429-2024)

1. PREAMBLE

- 1.1 WHEREAS the Regional Municipality of Niagara Police Service Board is responsible for the provision of police services and for law enforcement and crime prevention in the Regional Municipality;
- 1.2 AND WHEREAS the Board has determined that it is appropriate to charge user fees in respect of certain service provided to any person;
- 1.3 AND WHEREAS section 391 of the *Municipal Act, 2001, S.O., c.25*, and amendments thereto, provides that a local board may pass by-laws imposing fees or charges on any class of persons for, inter alia, services or activities provided or done by or on behalf of it;
- 1.4 AND WHEREAS section 396(1)(b) of the *Municipal Act, 2001, S.O., c.25*, and amendments thereto, provides that discounts and other benefits for early payment of fees and charges may be given;
- 1.5 AND WHEREAS section 396(1)(c) of the *Municipal Act, 2001, S.O., c.25*, and amendments thereto, provides that variable fees are considered appropriate by the Board may be charged in respect of such services.

NOW THEREFORE THE REGIONAL MUNICIPALITY OF NIAGARA POLICE SERVICE BOARD ENACTS AS FOLLOWS:

2 DEFINITIONS

- 2.1 “*Board*” means the Regional Municipality of Niagara Police Service Board;
- 2.2 “*Person*” means any member of the public and includes an individual, sole proprietorship, partnership, corporation, any other police service, and any other government body or agency;
- 2.3 “*Police Service*” means the Niagara Regional Police Service;
- 2.4 “*Member*” means a member of the Niagara Regional Police Service.

3 CHARGES FOR SERVICE

- 3.1 Any person requesting and receiving any service described in Schedule “A” to this by-law shall pay the fee for such service as set out in the said Schedule “A”, plus HST if applicable.
- 3.2 Any person requesting and receiving any service described in Schedule “B” to this by-law shall pay a fee for such service in accordance with a written agreement made between the Police Service and such person, plus HST if applicable.
- 3.3 Any person for whom the police service provides a service and in doing so incurs a cost not listed in Schedules “A” or “B” or in this by-law, shall pay to the police service an amount equal to the cost so incurred by the police service.

4 REPEAL OF FORMER BY-LAW


- 4.1 The provisions of By-law Nos. 389-2021, 398-2022 and 429-2024, and other By-laws, sections of By-laws and user fees and charges of the Police Service inconsistent with the provisions of this By-law are hereby repealed effective December 31, 2024 and replaced by this by-law.

5 ENACTMENT


- 5.1 This By-law shall come into force January 1, 2025.

ENACTED AND PASSED this 19th day of December, 2024.

THE REGIONAL MUNICIPALITY OF NIAGARA POLICE SERVICE BOARD



Jen Lawson, Chair



Deb Reid, Executive Director

Attachments (2)

SCHEDULE A

Niagara Regional Police Schedule of Fees & Charges

ITEM DESCRIPTION	FEE*		RATE BY-LAW	ADDITIONAL NOTES
Collision Reconstruction				
Complete Collision Reconstruction Report	\$4,550.00	Each	523-2024	Plus HST
Crash Data Retrieval (CDR) System Report	\$650.00	Per Vehicle	523-2024	
CDR Supplementary Report	\$185.00	Per Vehicle	523-2024	
Field Book	\$185.00	Each	523-2024	
Field Sketch	\$370.00	Each	523-2024	
Photographs	\$185.00	Minimum	523-2024	\$18.50 each
Scale Diagram	\$1,100.00	Each	523-2024	
Technical Collision Investigation Field Notes	\$185.00	Minimum	523-2024	\$30.85/page
Technical Collision Investigation (TCI) Report	\$185.00	Minimum	523-2024	\$30.85/page
Technical Calculation Notes	\$650.00	Each	523-2024	
Vehicle Inspection Report	\$185.00	Per Vehicle	523-2024	
Vehicle Mechanical Examination Report	\$325.00	Per Vehicle	523-2024	
Interview with a Member of the Niagara Regional Police Service Collision Reconstruction Unit	\$370.00	Minimum	523-2024	\$370.00/1 st hour plus \$185.00 for each additional hour
Records				
Incident Report	\$65.00	Each	524-2024	Plus HST
Motor Vehicle Collision Report	\$65.00	Each	524-2024	Plus HST
Officer Notes	\$50.00	Each	389-2021	Plus HST
Witness Statements	\$50.00	Each	389-2021	Plus HST
Fingerprints	\$25.00	Each	278-2006	
Police Record Check (All Types) – Employees	\$55.00	Each	524-2024	
Police Record Check (All Types) – Students	\$20.00	Each	398-2022	Uncompensated and receiving academic credit
Police Record Check (CRC & CRJMC) – Volunteers	\$0.00	Each	398-2022	No Charge
Police Record Check (VSC) – Volunteers	\$25.00	Each	524-2024	
Information & Privacy Application Fee	\$5.00	Each	524-2024	\$0.20/page photocopying \$65.00/hour for search or preparation
Records Suspension (Pardon Application)	\$75.00	Each	371-2017	
Criminal File Closure Fee	\$75.00	Each	524-2024	
Photocopies and Computer Printouts	\$0.20	Per Page	524-2024	\$0.20/page photocopying \$65.00/hour for search or preparation
Researched Motions by Records/CPIC Clerk	\$65.00	Per Hour	524-2024	
Forensic Services				
Non-Disclosure Costs for Printed Photographs	\$185.00	Each	524-2024	Minimum \$185.00
Video Unit				
Script Writing and Research	\$140.00	Per Hour	524-2024	Plus HST
Field Productions and Editing	\$210.00	Per Hour	524-2024	
Post Production and Editing	\$140.00	Per Hour	524-2024	
Special/Paid Duty Police Officer Rates				
Constable, Sergeant and Inspector - Rates for special/paid duty police officers are based on the Uniform Collective Agreement and subject to change after contract ratification.	As outlined in By-law 425-2024	Per Hour/ Minimum of 4 Hours	425-2024	Each rate is per hour, minimum 4 hours and includes an administrative fee for cost recovery of 20%.

***Note: Implementation of Annual Adjustment to the Schedule of Fees and Charges based on the previous Consumer Price Index (CPI) as published by Statistics Canada. This requirement ensures that fees and charges keep pace with inflation.**

SCHEDULE "B"

SERVICE PROVIDED	FEE CHARGED
Casino Unit	Fees charged in accordance with written agreement with City of Niagara Falls.
Video Training Alliance	Fees charged in accordance with written agreements between the Niagara Regional Police Service and other Police Services.
Secondments	Fees charged in accordance with written agreements between the Niagara Regional Police Service and other organizations.
Joint Projects	Fees charged in accordance with written agreements between the Niagara Regional Police Service and other organizations.
Seminars	Fees charged according to Member hours utilized in presenting seminar.
Public Order Unit	Fees charged in accordance with written agreements between the Niagara Regional Police Service and other organizations.